



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(MANPOWER AND RESERVE AFFAIRS)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

SEP 26 2014

MEMORANDUM FOR CHIEF OF NAVAL OPERATIONS
COMMANDANT OF THE MARINE CORPS

SUBJECT: Fiscal Year 2015 Limitations on Temporary Duty Per Diem and Audit
Requirements for Orders in Excess of 180 Consecutive Days at One Location in
Support of Contingency Operations

References: (a) ASN(M&RA) memo of 10 Jun 13
(b) ASN(M&RA) memo of 8 Jul 13
(c) DASN(MM&P) memo of 20 Aug 13
(d) Joint Federal Travel Regulations, Volume 1
(e) 10 U.S.C. §1174
(f) SECNAVINST 1800.2

Effective October 1, 2014, references (a) through (c) are rescinded and Service members executing Temporary Duty (TDY) orders in excess of 180 consecutive days at one location in support of contingency operations as of the effective date, are authorized the flat per diem rate of 55% of the maximum locality rate, in accordance with reference (d) par. U4950 and will not exceed 365 consecutive days. Service members in receipt of the Incidental Expenses (IE) portion of per diem for TDY in excess of 180 consecutive days at one location in support of contingency operations as of the effective date are authorized up to 365 consecutive days when the Combatant Command Commander/Joint Task Force Commander has implemented the IE rate pursuant to reference (d), par. U4605. Service members who have executed TDY orders in excess of 180 consecutive days at one location in support of contingency operations prior to October 1, 2014 will continue to receive the per diem/actual expense allowance (AEA) rate authorized until the current expiration date on their orders in accordance with reference (d) par. U4950.

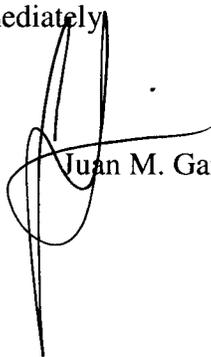
To prevent gapped billets resulting from delay of planned relief, extension of billet requirements, or similar unforeseen circumstances, further extensions for payment of per diem/AEA not to exceed a total of 90 additional days for TDY orders in support of contingency operations at one location may be granted with General Officer, Flag Officer, or Senior Executive Service approval. Orders in support of contingency operations for periods greater than 365 consecutive days at one location should be considered for Permanent Change of Station orders.

There may be specific missions, locations or situations where mission accomplishment or unusual circumstances require TDY per diem entitlements beyond (longer duration and/or adjustment to flat per diem rate) what is authorized by this memorandum. In those cases, a written request and justification for the specific mission, location or situation should be expeditiously sent to Deputy Assistant Secretary of the Navy (Military Manpower and Personnel) before issuance of TDY contingency operation orders via the Services' Executive Agent (EA) for the Individual Augmentee (IA) Program.

To ensure compliance with reference (d), Services are required to submit a memorandum certifying that the respective EA for the IA program completed an audit of all TDY contingency support orders and the associated order approval process. Audit memorandum will include:

- Certification that all contingency support orders were (or were not) in compliance with reference (d) and this memorandum. Include a detail list of Service members who, while in support of contingency operations during that fiscal year, received per diem/AEA for greater than 365 consecutive days at one location.
- The number of Reserve Component (RC) Service members who, while in support of contingency operations during that fiscal year, exceeded six years of continuous active duty (as defined in reference (e)).
- The number of RC Service members who, while in support of contingency operations during that fiscal year, were approved for sanctuary per reference (f).

This memorandum must be submitted within 60 days of the beginning of the subsequent fiscal year. This requirement is effective immediately



Juan M. Garcia

cc:
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OCNR
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PERS-4